Typing, Spelling, and Help

In this chapter we look at the trackpad, help you type as fast and accurately as you can on your small BlackBerry keyboard, and show you where to get help on your Bold.

**TIP:** If you haven’t already done so, please check out our “Quick Start Guide” in the front section of this book (page 3) for a picture of what every key does on your BlackBerry—and some great navigation tips and tricks.

The Trackpad

One great navigation feature on your BlackBerry is the front **trackpad**, which can glide in any direction as well as be clicked. Though this may take some getting used to for seasoned BlackBerry users (who are accustomed to the familiar trackball or side trackwheel), you’ll quickly see that the **trackpad** gives you lots of freedom to scroll up and down and left to right using your thumb. It is incredibly intuitive to use.

Furthermore, clicking in the **trackpad** brings up an innovative **Short Menu** that’s context-sensitive. Sometimes, it is so sensitive it almost seems as if it’s reading your thoughts. Try it: Type an email, then click the **trackpad**. Notice that **Send** is highlighted so you can simply click the **trackpad** again to send your email.

You’ll also find some great **trackpad** features you can adjust to suit your own preferences.
Trackpad Sound and Sensitivity

We’re all different in how quickly we like to navigate the Home screen and how sensitive we want the trackpad to be. Here’s how you can adjust trackpad sensitivity.

1. Click on the Options icon.
2. Scroll down and click on Screen/Keyboard.
3. Scroll down until you see trackpad, with three adjustable fields underneath.
4. Click on the Horizontal Sensitivity or Vertical Sensitivity number. The default is 70; higher is more sensitive, lower is less.
5. Click next to Audible Roll to set Click or Mute. Click produces an audible sound when you move the trackpad, Mute makes trackpad movement silent.
6. Press the Short Menu key and select Save.

Typing Tips for Your Bold

Now let’s look at a number of tips that can help you become more proficient with your Bold. Be sure to check out the Quick Start Guide at the beginning of this book for even more tips and tricks, as well as many images to help understand some of the topics covered in this chapter.

Press and Hold for Automatic Capitalization

Here’s an easy way to get uppercase letters as you’re typing: simply press and hold the letter to capitalize it.

Caps Lock and Num/Alt Lock

If you want to lock the Caps key to TYPE ALL UPPERCASE, press the Alt key, then press the right Shift key. Tap the either Shift key to turn off Caps lock.